

**RIVERVIEW RESORT CONDOMINIUM TRUST
BOARD OF TRUSTEES ORGANIZATIONAL TELEPHONIC MEETING MINUTES
Tuesday, October 6, 2015**

I. CALL TO ORDER/ROLL CALL

The duly noticed telephonic Board meeting was called to order by Ray Slater at 1:00 p.m. The following persons were in attendance:

Board of Trustees:

Ray Slater	Frank Ferraro
Edward Johnson	Antone Viveiros

Vacation Resorts International and Resort Staff:

Michael McManus, Director of Resorts/VRI
Jeff Phillips, General Manager

Absent: Dennis Ducharme

Other:

Lindsey Dowling, Interval Owner
Tom Grosvenor, Interval Owner

II. APPROVAL OF AGENDA

MOTION: Frank Ferraro moved to approve the agenda as written. Motion was seconded by Antone Viveiros and approved unanimously.

III. APPROVAL OF PREVIOUS MEETING MINUTES (08/07/15)

MOTION: Ward Johnson moved to approve the meeting minutes of August 7, 2015 as written. Motion was seconded by Antone Viveiros and approved unanimously.

IV. APPOINTMENT OF OFFICERS

MOTION: Ray Slater moved to appoint the following officers: Frank Ferraro, President; Ray Slater, Vice-President; Edward Johnson, Treasurer; and Dennis Ducharme, Secretary. Motion was seconded by Ward Johnson and approved unanimously.

V. OLD BUSINESS

A. Reserves

Jeff Phillips reviewed the previously distributed 5 Year Reserves Plan.

MOTION: Ward Johnson moved to approve the 5 Year Reserves Plan as discussed, authorizing \$72,940 in resort capital improvements for 2016. Motion was seconded by Antone Viveiros and approved unanimously.

VI. OTHER

A. Open Discussion

MOTION: Ward Johnson moved to ratify the approval of the Employee handbook previously approved via email vote on September 6, 2015. Motion was seconded by Frank Ferraro and approved unanimously.

Michael McManus explained the VRI's new Extras program that Interval International would like to send to Riverview Resort owners.

MOTION: Ward Johnson moved to approve VRI distribution of program information to the owners at the resort, at no cost to the Association, and the use of owner names, addresses and, if available, email addresses for this purpose until such time as the Board requests VRI to discontinue doing so or VRI no longer manages the resort. Motion was seconded by Antonio Viveiros and approved unanimously.

B. The next Board meetings are scheduled as follows:

The next Board meetings are scheduled for:

- Regular Board Meeting and resort inspection on Tuesday, March 29, 2016 at 10 a.m.
- Telephonic Board Meeting on Tuesday, June 14, 2016 at 10 a.m.
- Regular Board Meeting to discuss the Budget on Tuesday, August 9, 2016 at 10 a.m.
- Annual Meeting on Saturday, September 10, 2016

VII. ADJOURNMENT

MOTION: There being no further business, Antonio Viveiros moved to adjourn the meeting at 2:01 p.m. Motion was seconded by Ray Slater and approved unanimously.

Dennis Ducharme, Secretary

MJM/jmf

rvr: 100615orgmin