

**RIVERVIEW RESORT CONDOMINIUM TRUST
BOARD OF TRUSTEES TELEPHONIC MEETING MINUTES
January 5, 2015**

I. CALL TO ORDER/ROLL CALL

A duly noticed telephonic meeting of the Board of Trustees was called to order by Ray Slater at 2:08 p.m. The following persons were in attendance:

Board of Trustees:

Ray Slater
Roy Fraser
Frank Ferraro
Richard Evans
Dennis Ducharme

Vacation Resorts International and Resort Staff:

Scott Dravis, Vice President of Resort Operations/VRI
Michael McManus, Director of Resorts/VRI
Jeff Phillips, General Manager

II. NEW BUSINESS

A. Pool Proposal

Scott Dravis briefed the Board on a letter from The Commonwealth of Massachusetts, Department of Public Health; Bureau of Environmental Health dated November 5, 2014 concerning a facility inspection at Riverview Resort Pool on October 22, 2014 where violations were noted and corrective action needed to be taken.

Michael McManus noted that all health and safety violations were corrected within a week. However, the following three items need to be addressed: Walkways and Decks –Walkway less than four feet in width. 105 CMR 435.13(1), Obstructed walkway, 105 CMR 435.13(1), Stairs projected into Pool, 105 CMR 435.05(3). Management is working with the Board of Health to identify the scope of work necessary to remedy these items. Simultaneously we are working with a Pool Design Company and a structural engineer to design a new pool, hot tub configuration that addresses the three remaining infractions.

The Board and management noted that the pool is clearly the most used amenity and ranked the highest priority by the owners. Additionally, Ray Slater noted the number of comments concerning the pool amenity during the past three months and stressed the need to have the pool/spa in operational use in March 2015 when the resort re-opens.

The Board reviewed proposals from Bella Pools and Pool Designs & Renovations regarding the different options for pool renovations required by the town to meet code requirements. The renovations and expenses were discussed at length.

MOTION: Frank Ferraro moved to approve the proposal from Pool Designs & Renovations Co. to build a new pool/spa as required and approved by the Board of Health, and Town of Yarmouth Building Department at a cost of \$75,000. Motion was seconded by Dennis Ducharme and approved unanimously.

III. ADJOURNMENT

MOTION: There being no further business, Richard Evans moved to adjourn the meeting at 2:45 p.m. Motion was seconded by Dennis Ducharme and approved unanimously.

Dennis Ducharme, Secretary

MJM/jmf

rvr: 010515tele